



**ST. LUCIA YACHT CLUB**  
 P.O. Box 1538, Castries, St. Lucia  
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[www.stluciayachtclub.com](http://www.stluciayachtclub.com)

## APPLICATION FOR THE HIRE OF CLUBHOUSE FACILITIES

### Subject to the following guidelines:

- The clubhouse can be hired by members and non-members for private or charitable events.
- All drinks must be purchased from the club and served by employed bar staff.
- The bar will close at midnight unless by prior arrangement.
- Minimum of fourteen days' notice required prior to event, secured by the required deposit.
- Members are free to hold small private meetings at the club but are not permitted to use the club facilities or equipment for generating their own business.
- Organised events must not interfere with the general enjoyment and usage of members.

<b>COMPANY/ORGANIZATION:</b>	Please print clearly	
<b>Contact Name:</b>		
<b>Club Member</b>	Yes/No	
<b>Address:</b>		
<b>Telephone:</b>	Home:	Cell:
<b>Email:</b>		

DETAILS OF EVENT				
<b>Purpose of Event</b>				
Numbers attending	<i>NB: Maximum number 100</i>			
<b>Date of Event</b> (inc day)				
Start Time		Finish Time		
Facilities Required				
(circle as required)	Clubhouse (inc bar staff)	Squash Courts	Changing Facilities	Beach space

COSTS (to include temporary membership for organising Contact)			
		Member	Non-member
Set Hire Fee per event	(circle as applicable)	\$600	\$1,200

- To confirm your booking a non-refundable deposit of 50% will be required.
- Full Payment of balance (50%) must be made by Cash no later than 48 hours before event.
- Notice of cancellation must be received not less than one week prior to the event.
- The Club will accept no liability in respect of any injury, damage, theft or loss of property by the Hirer or any other person using the club facilities during this event.

I/We shall not cause or permit any damage to the facilities, fittings, equipment or other property and shall make good and/or pay for any theft or damage (including accidental damage) caused by any act of neglect during this event.

Please sign, date and return to the Club with deposit:

**Applicant Name** (in block capitals) \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**NB:** All club bookings will be reviewed by Vice Commodore and approved by the Executive Committee.

PAYMENT METHOD					
Please circle as appropriate	Cash	Cheque		Credit Card	
<b>Deposit Paid (date):</b>		<b>Amount:</b>		<b>Rec'd by:</b>	
<b>Balance Paid (date):</b>		<b>Amount:</b>		<b>Rec'd by:</b>	